

COVID-19 ASSESSMENT:

Monday 25 April Updates

Attendance

- Attendance remains mandatory
- Adults with the symptoms on a respiratory infection, and who have a high temperature or feel unwell, should try to stay at home and avoid contact with other people until they feel well enough to resume normal activities and they no longer have a high temperature
- Pupils who are unwell and have a high temperature should **STAY AT HOME AND AVOID CONTACT WITH OTHER PEOPLE**. They can go back to school when they no longer have a high temperature and they are well enough to attend.
- Adults with a positive Covid 19 test result should try to stay at home and avoid contact with other people for **5 DAYS**
- Children with a positive Covid 19 test result should try to stay at home and avoid contact with other people for **3 DAYS**, with the first day counted as day zero

Maintain

- Hand washing/gel at the start of the day, after play and before lunch
- Use of air filters and open windows/doors/skylights for ventilation
- Fogging once a week and if there is an outbreak
- Sharing risk assessment with visitors
- First Aid provision on playgrounds
- Pupils attend wearing PE kit on PE days
- 'Catch it, bin it, kill it' approach and use of tissues
- PPE where necessary
- Routine temperature checks for pupils feeling unwell

Change

- Toilets – All pupils to use as required during lesson time.
Infants also use during their play and lunch breaks.
Y3 also use during their play and at the start of their lunch break.
Y4 also use before their play break and before lunch break.
Y5 and Y6 also use during play and lunch break.
- Face coverings for staff and pupils are not recommended nationally
- Covid area and supplies in the hall to be moved to Welfare Room – screen to be returned to open area
- No routine Lateral Flow Tests for staff
- Hall lunch rota for YR – 2
- Y3 and 4 eat lunch together in the hall
- Y5 and 6 eat on field/side playground unless raining (then in class) with hot meals collected
- There is no track and trace but pupils will go to the welfare room if symptoms of Covid – 19 are suspected for a check
- Wellbeing – Junior Wellbeing and Attitudes to Learning survey to be introduced

Breaks

- YR play within their curriculum time in the mornings
- Y1 – 10.25 – 10.40
- Y2/3 – 10.45 – 11.00
- Y4 – 6 – 11.00 – 11.15

Lunchtimes (phased into the hall)

- YR – 11.55 – 1.00
- Y1 – 12.05 – 1.00
- Y2 – 12.10 – 1.00
- Y3 – 12.15 – 1.00
- Y4 – 6 – 12.30 – 1.15

Other

- Educational trips and educational visitors will be promoted and Risk Assessments shared
- Sports days, open evening and Friends of North Heath events to be organised so that the community can attend
- Volunteer can be used in all year groups

5 January 2022 Updates

- 17 air filters have been purchased and are installed in all classrooms, the hall and staff room. Emphasis is still on fresh air.
- Pupils organised for play, lunch, clubs and assemblies into 4 groups – YR, Y1/2, Y3/4, Y5/6 to minimise mixing
- Lateral Flow Test results to be requested where classes may need to isolate in a single bubble following an outbreak
- Individual class assemblies to go ahead this term
- Internal organisation will ensure curriculum coverage in time and content is not diminished
- New batch of Lateral Flow Tests to be ordered well ahead of need for staff due to potential shortage
- Future deployment of pregnant staff member has been agreed following new advice
- Remind all parents of mandatory attendance and RA updates
- Co2 monitors have been installed in every class
- All staff will wear face masks when moving through building/meetings/discussions
- Volunteers (masked) are still able to help us add to provision
- Number of pupils in the hall for lunch to be minimised (YR – 3) with fogging in between sittings

Actions which apply to all schools opening at the start of the new term - Schools must use this to COVID-19 readiness for the start of the new term	
1. Schools must refer to the Government Guidance ' Schools COVID-19 Operational Guidance ' when completing this risk assessment. School leaders should be aware that Govt. guidance is likely to change and that they must review this risk assessment accordingly.	
2. A completed copy of this risk assessment should be posted on the school's website.	
Person completing form (i.e. Headteacher / Premises Manager)	M Gildea
Date of assessment	02/09/2021
Review dates (add subsequent lines as required)	04/11/2021
November 2021 Updates added in red January 2022 Updates above in blue April 2022 Updates above in green	

How harm can be caused	Who can be harmed?	Recommended control measures	Control measures you will implement / Actions you will take	Who will implement	When this is needed by	Date action complete
GOOD HYGIENE FOR EVERYONE:						
Poor standard of hand hygiene – Personnel becoming infected due to poor standards of hand hygiene of others	Community	Frequent and thorough hand cleaning should be regular practice. Ensure that staff and pupils can clean their hands regularly with soap and water or hand sanitiser (recommended 70% alcohol). Display instructive posters.	Ensure pupils follow NHS guidance on hand cleaning. Pupils should be supervised for regular handwashing for 20 seconds with soap and water on arrival to school, before and after break, lunch and outdoor games.	FW/SC, Staff and pupils	06/09/2021	06/09/2021

<p>Poor standard of respiratory hygiene – Personnel becoming infected due to poor standards of respiratory hygiene of others</p>	Community	<p>The 'catch it, bin it, kill it' approach should be promoted. Display instructive posters. Promote the importance of staff and pupils carrying tissues with them. Have spare tissues available. Provide bins for the disposal of soiled tissues. Encourage good hand hygiene. Ensure bins are regularly emptied / disposed.</p>	<p>Ensure bin and tissue supplies. Children (and adults) will be encouraged to turn away from other people and cough into the crook of their elbow, to use a tissue to blow their nose and throw this tissue straight into a bin. Bins with lids and tissue packs will be provided. Pupils with symptoms will be isolated immediately and parents will be asked to collect them. They will be emptied each day or earlier in the day where required. Inhalers will be left in pupil packs and only touched by the child. Children will wash hands and blow nose after they blow their nose or use the bin. PHE guidance has been shared and will be followed in case of a confirmed case of Covid. Staff are reminded about bin use and air filters are being purchased for each classroom and the staff room.</p>	All staff	06/09/2021	06/09/2021
<p>Lack of Personal Protective Equipment (PPE) - Personnel exposed to infection – Required if a pupil has routine intimate care that requires staff to use PPE and if a pupil displays COVID-19 symptoms and close contact is required and when performing aerosol generating procedures (AGPs)</p>	Community	<p>Keep a supply of PPE for occasions where it is required. Including: - Disposable gloves. Disposable plastic apron. Fluid repellent surgical mask. Eye protection - where there is risk of eye contamination from respiratory droplets or from splashing of secretions. Additionally for AGPs: - Long-sleeved disposable fluid repellent gown. FFP3 Respirator. Provide face fit testing for FFP3 masks (usually undertaken annually over summer or very early autumn to ensure completed before winter). Provide training on how to put-on, remove and dispose of used PPE. Provide arrangements for disposal of PPE.</p>	<p>PPE only required if distancing is not possible. Training leaflet distributed to all staff. Protocols distributed. PPE available in hall, though unlikely to be required. Child/adults with symptoms to go home and get tested and follow national protocol.</p>	FW/SC	06/09/2021	02/09/2021
<p>MAINTAIN APPROPRIATE CLEANING REGIMES, USING STANDARD PRODUCTS SUCH AS DETERGENTS:</p>						
<p>Poor cleaning regimes – Personnel exposed to infection from transferring contamination on touched surfaces to nose/mouth</p>	Community	<p>Arrange a regular cleaning schedule (e.g. twice per day) of frequently touched surfaces (i.e. surfaces which are touched by several people, e.g. door handles). Arrange/enable cleaning of shared equipment.</p>	<p>Before school, at break, at lunch, after school regime to continue. Library and cloakrooms can now be used. Focus cleaning on touch points such as light switches, toilet handles. Additional cleaning materials dispersed in classes for all to access. Break and lunch cleaning is required – there is an expectation that CAs wipe down switches and handles at 11.00 AM and 1.30 PM as a minimum.</p>	All staff and pupils	06/09/2021	02/09/2021
<p>KEEP OCCUPIED SPACES WELL VENTILATED:</p>						
<p>Poorly ventilated occupied indoor spaces – Increased risk of infection via higher</p>	Community	<p>Identify poorly ventilated occupied indoor spaces. Take steps to improve fresh air supply to those spaces.</p>	<p>Windows and external doors will be open at all times (being mindful of safeguarding and security) for ventilation in accordance with the guidance. All internal doors can be open to cut down on the</p>	All staff	06/09/2021	02/09/2021

concentration of contaminated droplets in the air		<p>Minimise occupant numbers who are using hard to ventilate spaces. Purge spaces when they are unoccupied. If using Co2 detectors to measure fresh air supply rate, refer to the levels given in the HSE and CIBSE guidance and seek the advice of a building services engineer on what type of Co2 detector to use and how to use one. If Co2 levels remain above the HSE and CIBSE advisory levels in an occupied indoor space, consider: -</p> <ul style="list-style-type: none"> • Maximising window and non-fire door opening; • Increasing air purging opportunities; • Reducing occupancy numbers in affected spaces; • Reducing occupancy time in affected spaces; • Using air cleaning and filtration units (see HSE and CIBSE guides and seek the advice of a building services engineer). <p>Balance the need for increased ventilation while maintaining a comfortable temperature. Note: Maintenance of either ventilation or temperature levels must not be by the practice of propping open fire doors unless those fire doors are fitted with hold-back devices which are directly linked to and released by the building's fire alarm system.</p>	<p>amount of touching of door handles and to increase ventilation in the building. Ceiling skylights will be opened wherever possible and practical, depending on the outside weather and inside temperature</p> <p>From November 2021 . . .</p> <p>Air filters are being purchased for all classrooms and the staff room, but do not replace the need for fresh, clean air via open doors and windows.</p> <p>CO 2 monitors have arrived from the DfE and are being installed in every room.</p>			
FOLLOW PUBLIC HEALTH ADVICE ON TESTING, SELF-ISOLATION AND MANAGING CONFIRMED CASES OF COVID-19:						
An individual develops COVID-19 symptoms or has a positive test – Personnel exposed to increased risk of infection from symptomatic/positive person	Community	<p>Brief and remind staff and pupils to not come into school if they have C19 symptoms, have a C19 positive test result or other reasons requiring them to stay at home due to C19 (e.g. they are required to quarantine). Have arrangements for anyone in the school who develops C19 symptoms to be sent home (avoiding public transport) and told to follow public health advice. Have arrangements in place to isolate a C19 symptomatic person while awaiting collection (consider ventilation and PPE if this person cannot be left alone and room cleaning after they have left). Brief and remind staff and pupils that, if anyone in their household is a possible or confirmed C19 positive, that they should not attend school.</p>	<p>Anyone symptomatic is isolated then arrangements are made for them to leave site immediately. Closure of classes is a last resort. Teachers on release, supply staff or Classroom Assistants (short term) may be required to cover classes. Risk assessment guidance shared with community. Track and trace must be engaged where advised. Any Covid checks and isolation in the hall require the pupil to be sat near the open door for maximum ventilation. Entrance needs to be via the external hall doors, not through the school. The welfare area will be used for any checks and isolation if the hall is in use for lunches.</p>	NC, Office, All Staff	06/09/2021	02/09/2021
Asymptomatic testing – Personnel exposed to increased risk of infection from symptomatic/positive person	Staff	Remind staff to continue AT LEAST twice weekly home testing .	Supply of LFTs for teachers moved to staff room and to be signed for	SC, Office	06/09/2021	02/09/2021

Confirmatory PCR tests - Personnel exposed to increased risk of infection from symptomatic/positive person	Community	Brief and remind staff and pupils with a positive LFT result to self-isolate in line with the stay at home guidance and to get a free PCR test to check if they have COVID19 (they should continue to self-isolate while awaiting the result).	Provision of LFTs	MG, Office	06/09/2021	02/09/2021
Clinically Extremely Vulnerable (CEV on Shielded Patient List) attending school – CEV pupils at increased risk of a poor outcome if exposed to infection See Govt. guidance	CEV	Remind CEV pupils that they should attend their education setting unless they are under paediatric or other specialist care who have been advised by their GP or clinician not to attend (see supporting pupils at school with medical conditions). Staff members who are in the CEV category may return to school but school leaders should take account of this in their Staff / Volunteer Assessment (see previous assessment page).	Attendance is mandatory for all pupils. Any CEV staff to meet HT for personalise RA. MG to ensure update of RA and subsequent deployment for any pregnant staff in liaison with HR.	CEV, MG	06/09/2021	06/09/2021
Contractors and others visiting the school – Contractors and other visitors not adhering to the school’s C19 measures and risking cross-infection	Community	Provide contractors and other visitors with information about the school’s C19 control measures and ways of working.	Share RA where applicable and ensure separation from community/social distancing.	GN, Office, SMT	06/09/2021	02/09/2021
OTHER CONSIDERATIONS:						
Face coverings - Personnel exposed to increased risk of infection from symptomatic / positive person	Community	Currently, there is no national requirement for pupils, staff and visitors either in classrooms or in communal areas to wear face masks. However, Director of Public Health has advised that head teachers may wish to consider their continuing use in specific circumstances, e.g. in response to cases; this includes public transport and dedicated transport to school. The Director of Public Health may order the reinstatement of face coverings if there is an outbreak.	Reinstate should PHE advice require. Staff may wish to wear in more enclosed environment if they wish.	All staff	06/09/2021	02/09/2021
Pupil wellbeing and support - Pupils experiencing emotions in response to the C19 pandemic, such as anxiety, stress or low mood	Pupils	Refer to sources of support on promoting and supporting mental health and wellbeing in schools .	Systems are in place to support the mental health and wellbeing of pupils. Teachers to seek feedback from the pupils as to how they feel about being back. Identify and address anxieties through MR and Xavier Eloquin (EP) guidance	Teachers, CAs, Inco, SMT, Learning Mentor	06/09/2021	02/09/2021
Educational visits - Personnel exposed to increased risk of infection	Community	If educational visits are to be undertaken, refer to the Govt’s general guidance which is supported by specialist advice from the Outdoor Education Advisory Panel (OEAP) .	Ensure RA shared by sites visited, coach providers and any other agencies involved	Teachers	06/09/2021	02/09/2021
Extra-curricular activities - Personnel exposed to increased risk of infection	Community	Refer to the Govt. guidance for providers who run community activities, holiday clubs, after-school clubs, tuition and other out-of-school provision for children	Clubs and after school care can go ahead. Cross-bubble clubs will need to be reorganised if an internal bubble system is introduced. It may be necessary, for example, for Spring Term 2022 Clubs to be provided for single year groups only.	Teachers and providers	06/09/2021	02/09/2021

School transport - Personnel exposed to increased risk of infection	Community	Contact your transport provider to find out what measures they are taking on transport from the autumn term 2021. Consider what the PPE requirements are for passenger assistants. Refer to Govt. guidance .	Transport providers to provide adequate RA – eg: Y3/4 Swimming.	Teachers, Office	06/09/2021	06/09/2021
Outbreak Management Plan - If you have several confirmed cases within 14 days, you may have an outbreak	Community	Refer to the Govt’s Contingency framework: education and childcare settings and draw up outline plans to respond to an outbreak. For schools that subscribe to The Key, there is an Outbreak Management Plan template available to members.	Update governors. Depending on PHE advice - return to previous measures including social distancing, distanced meetings, additional staff rooms, bubbles, face masks on site, home learning provision, no hot meal provision in hall, no visitors, clubs etc.	MG, SMT, Governors	10/09/2021	07/09/2021