

What happens if there is a confirmed case(s) of COVID-19 in our Primary or Early Years setting?

Did the positive student/staff member attend school during the infectious period: 2 days before symptom onset (or test date if asymptomatic) to 10 days after?

- ✓ NO – no further action required by school beyond supporting student(s) as necessary during self-isolation
- ✗ YES – school carries out an on-site risk assessment using checklist

South East HPT email:

Surrey & Sussex HPT
ICC.SurreySussex@phe.gov.uk

- Case should already be isolating at home.
- They should remain in isolation until 10 days have passed from symptom onset.
- The case's household (including siblings that attend other schools should isolate for **10 days**

The school carries out on-site risk assessment to identify potential contacts during this period at:



- Large/small group sessions



- Additional on-site/ academic activities e.g. clubs/societies



- Events, trips and school transport

To identify contacts, use the risk **assessment checklists**, and:



- Attendance records, Seating plans and charts (if available).



- Speak to student (as necessary)

- Contacts are informed to self-isolate for **10 days** from date of last contact with template letters from parents and staff.
- The **wider school** is sent an inform and advise letter
- Inform your **Local Authority** of situation
- EY Settings - family.info.service@westsussex.gov.uk
- Primaries - ESWelfareGroup@westsussex.gov.uk

Who is a direct contact?

Direct close contacts:



- Direct face-to-face e.g. being coughed on or spoken to contact for any length of time OR within <1 metre for ≥ 1 minute.



Proximity contacts:

- <2 m for 15 minutes.



Travel contacts:

- Shared a small vehicle

If any of the following criteria are met, contact the **SE HPT**

- $\geq 10\%$ of a bubble are cases within 14 days
- $\geq 10\%$ of staff are cases within 14 days
- ≥ 3 bubbles are cases
- There have been any hospitalisations
- Your school is a SEND school
- 2 or more boarders/staff in a residential school

If you need advice or support you can access **the government schools guidance online** or contact the DfE helpline on **0800 046 8687**